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## **IREM publishes new Real Estate Managers' Guide**

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Accurate and efficient lease administration is an important component of every building's tenant relations program. But when leases are poorly administered, properties can be robbed of some of their cash flow and value and tenants can lose trust in the landlord and the property manager. *Lease Administration Simplified - A Real Estate Manager's Guide to Fair and Effective Lease Administration*, just published by the Institute of Real Estate Management, provides lease administration basics that simplify the process, and make it easy-to-understand.

The new publication is authored by industry experts Richard Muhlebach, CPM, SCSM, and Alan Alexander - who have over 70 years of combined experience managing, leasing, and marketing all commercial property types.

*Lease Administration Simplified - A Real Estate Manager's Guide to Fair and Effective Lease Administration* is \$39.95 for IREM Members and \$49.95 regular price (plus shipping and applicable state sales tax). To order, contact the IREM Customer Relations Department at 430 N. Michigan Ave., Chicago, IL 60611, or e-mailed to [custserv@irem.org](mailto:custserv@irem.org).

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